

# STANDING ORDERS FOR Administering Human Papillomavirus Vaccine to Children and Teens

## Purpose

To reduce morbidity and mortality from human papillomavirus (HPV) infection by vaccinating all children and teens who meet the criteria established by the Centers for Disease Control and Prevention's Advisory Committee on Immunization Practices (ACIP).

## Policy

Where allowed by state law, standing orders enable eligible nurses, pharmacists, and other healthcare professionals to assess the need for and vaccinate children and teens who meet any of the criteria below.

## Procedure

### 1 Assess children and teens for need of vaccination against human papillomavirus infection based on the following criteria:

- Age 11 or 12 years (may start at age 9 or 10, if preferred)
- Age 13 through 26 years who have not completed an HPV vaccination series
- Age 9 years and older with any history of sexual abuse or assault

### 2 Screen for contraindications and precautions

#### **Contraindication**

Do not give HPV vaccine to a child or teen who has experienced a serious systemic or anaphylactic reaction to a prior dose of HPV vaccine or to any of its components (e.g., yeast). For information on vaccine components, refer to the manufacturers' package insert ([www.fda.gov/vaccines-blood-biologics/vaccines/vaccines-licensed-use-united-states](http://www.fda.gov/vaccines-blood-biologics/vaccines/vaccines-licensed-use-united-states)) or go to [www.cdc.gov/vaccines/pubs/pinkbook/downloads/appendices/B/excipient-table-2.pdf](http://www.cdc.gov/vaccines/pubs/pinkbook/downloads/appendices/B/excipient-table-2.pdf).

#### **Precaution**

Moderate or severe acute illness with or without fever

#### **Pregnancy**

Delay vaccination until after completion of the pregnancy.

### 3 Provide Vaccine Information Statements

Provide all patients (or, in the case of minors, their parent, or legal representative) with a copy of the most current federal Vaccine Information Statement (VIS). Provide non-English speaking patients with a copy of the VIS in their native language, if one is available and desired; these can be found at [www.immunize.org/vis](http://www.immunize.org/vis). (For information about how to document that the VIS was given, see section 6 titled "Document Vaccination.")

### 4 Prepare to Administer Vaccine

Choose the needle gauge, needle length, and injection site according to the following chart:

AGE OF INFANT/CHILD	NEEDLE GAUGE	NEEDLE LENGTH	INJECTION SITE
9 through 10 years	22–25	5/8*–1"	Deltoid muscle of arm**
		1–1¼"	Anterolateral thigh muscle
11 through 18 years	22–25	5/8*–1"	Deltoid muscle of arm**
		1–1½"	Anterolateral thigh muscle

\* A 5/8" needle may be used for children for IM injection in the deltoid muscle only if the skin is stretched tight, the subcutaneous tissue is not bunched, and the injection is made at a 90-degree angle.

\*\* Preferred site.

CONTINUED ON THE NEXT PAGE ►

**5 Administer HPV vaccine, 0.5 mL, via the intramuscular (IM) route, according to the following tables:**

**Schedule for routine vaccination**

TYPE OF VACCINE	AGE WHEN FIRST DOSE IS ADMINISTERED <sup>1,2</sup>	DOSE	SCHEDULE
HPV (Gardasil 9)	9 through 14 years	0.5 mL	Two doses, 6–12 months apart <sup>2</sup>
	15 years or older	0.5 mL	Three doses at 0, 1–2, and 6 months

Note: For individuals who failed to complete either the 2-dose or 3-dose schedule as stated above, do not start over. Simply follow the schedule shown below.

**Schedule for catch-up vaccination**

HISTORY OF PREVIOUS HPV VACCINATION	SCHEDULE FOR ADMINISTRATION OF HPV VACCINE
0 documented doses, or none known	Follow schedule as per above table.
1 previous dose when younger than age 15 years	Give dose #2 with minimum interval of 5 months <sup>2</sup>
2 previous doses given less than 5 months apart and dose #1 given when younger than age 15 years	Give dose #3 with minimum interval of 12 weeks after dose #2 and at least 5 months after dose #1.
1 previous dose when age 15 or older	Give dose #2 at least 4 weeks after dose #1, then give dose #3 at least 12 weeks after dose #2 and at least 5 months after dose #1.
2 previous doses when age 15 or older	Give dose #3 at least 12 weeks after dose #2 and at least 5 months after dose #1.

<sup>1</sup> Only two doses are recommended for anyone who begins the schedule before the 15th birthday, regardless of age at series completion.

<sup>2</sup> Immunocompromised persons, including those with HIV infection, should receive a 3-dose series at 0, 1–2, and 6 months, regardless of age at vaccine initiation.

**6 Document Vaccination**

Document each patient’s vaccine administration information and follow-up in the following places:

**Medical record:** Record the date the vaccine was administered, the manufacturer and lot number, the vaccination site and route, and the name and title of the person administering the vaccine. You must also document, in the patient’s medical record or office log, the publication date of the VIS and the date it was given to the patient. Note that medical records/charts should be documented and retained in accordance with applicable state laws and regulations. If vaccine was not administered, record the reason(s) for non-receipt of the vaccine (e.g., medical contraindication, patient refusal); discuss the need for vaccine with the patient (or, in the case of a minor, their parent or legal representative) at the next visit.

**Personal immunization record card:** Record the date of vaccination and the name/location of the administering clinic.

**Immunization Information System (IIS) or “registry”:** Report the vaccination to the appropriate state or local IIS, if available.

**7 Be Prepared to Manage Medical Emergencies**

Be prepared for management of a medical emergency related to the administration of vaccine by having a written emergency medical protocol available, as well as equipment and medications. For Immunize.org’s “Medical Management of Vaccine Reactions in Children and Teens in a Community Setting,” go to [www.immunize.org/catg.d/p3082a.pdf](http://www.immunize.org/catg.d/p3082a.pdf). For “Medical Management of Vaccine Reactions in Adults in a Community Setting,” go to [www.immunize.org/catg.d/p3082.pdf](http://www.immunize.org/catg.d/p3082.pdf). To prevent syncope, vaccinate patients while they are seated or lying down and consider observing them for 15 minutes after receipt of the vaccine.

CONTINUED ON THE NEXT PAGE ►

**8 Report Adverse Events to VAERS**

Report all adverse events following the administration of HPV vaccine to the federal Vaccine Adverse Event Reporting System (VAERS). To submit a VAERS report online (preferred) or to download a writable PDF form, go to <https://www.vaers.hhs.gov/reportevent.html>. Further assistance is available at (800) 822-7967.

**Standing Orders Authorization**

This policy and procedure shall remain in effect for all patients of the \_\_\_\_\_  
NAME OF PRACTICE OR CLINIC

effective \_\_\_\_\_ until rescinded or until \_\_\_\_\_.  
DATE DATE

Medical Director \_\_\_\_\_ / \_\_\_\_\_  
PRINT NAME SIGNATURE DATE